

Internal Quality Assurance Cell
Nalanda College
Bihar Sharif, Nalanda

A Meeting has been held on 29th January 2021 in Board Room, Dept of MBA. Following members were present:

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| 1. Prof Shyama Roy- | Chairperson |
| 2. Dr Binit Lal- | Coordinator |
| 3. Dr Chandrika Prasad- | Member |
| 4. Dr Ratnesh Aman- | Member |
| 5. Dr Shyam Sundar Prasad- | Member |
| 6. Dr Shashank Shekhar Jha- | Member |
| 7. Dr U.K. Mandal- | Member |
| 8. Dr Bhawna- | Member |
| 9. Dr Sumit Kumar- | Member |
| 10. Dr Rajesh Kumar- | Member |
| 11. Mr. Purushottam Kumar- | Member |
| 12. Dr Anjani Kumar- | Member |
| 13. Dr Arun Kumar Sinha- | Special Invitee |
| 14. Dr Dhruv Kumar- | Special Invitee |

Action Taken Report:

1. IQAC Office has been Set up on First Floor of New Amarnath Bhawan, Nalanda College.
2. Sehat Kendra for youth has been set up with the help from BSACS, Ministry of Health, Govt of Bihar. The office has been allocated in Gautma Budhha Block of Nalanda College. More than 1000 Covid Vaccination has been administered in Sehat Kendra.
3. An Alumni Association has been formed with eminent members. A Facebook Page and whatsapp group is working to get connected.
4. 7 Day Paryawan Utsav, Inter College Volleyball Tournament, Departmental Seminars, activities has been organized by Sports Council.
5. ICHR has finalized the national seminar in Nalanda College organize by Department of History on “Bhartiya Itihas me Nari evam Paryawan Aandolan: Ek Drishti”. The

Convenor of the national seminar is Dr Ratnesh Aman and Co-Convenor is Dr Binit Lal from college.

6. For the better presence on Social Media college has started their official Facebook Page (Nalanda College Official), Twitter Handle (nalandacollege2) and YouTube Channel (Nalanda College).
7. B.Lis (Vocational Course) Course has been Started form 2020-21 Session.
8. CCTV Cameras has been installed on various places for better security.
9. Online Classes has been conducted and Report has been submitted to university in the time of COVID.
10. Notification of Head of Departments has been issued for proper functioning of the department.
11. Proposal has been submitted to Govt of Bihar for the expansion of infrastructure.
12. Department of Computer Science has signed MoUs for better career of students.
13. Alumni Lecture Series has been started with the first address by our notable alumni Dr Shyam Narayan Prasad a noted physician.

The Minutes of the Meeting held on 29th January 2021:

1. Meeting starts with the welcoming of all the members of IQAC by coordinator.
2. Chairperson of IQAC gave the welcome address
3. Different committees should be formed for the proper functioning of the sesquicentennial celebration of college.
4. Mr Anirban Chaterjee form Dept of Chemistry has been named for the nodal officer of AQAR report and AISHE report.
5. For better Alumni network an online registration form should be started.
6. New and Updated Books and Journals should be purchased in Central Library of college.
7. All the relevant information must be on college website and college website should be maintained in proper way.
8. All the discrepancies in AICTE report for the MBA/MCA recognition has been addressed in proper way. Lab and Lift should be installed.
9. Proper WiFi connection should be there in whole campus.
10. Individual Member should be allocated for every 7 points of NAAC for a better SSR report.

11. Steps should be taken to fulfill the vacant seats in vocational courses.
12. Annual Day or Foundation Day must be celebrated in every year and submit an annual report of the college for the year.
13. Social Outreach Program should be promoted for better connection with the common people.
14. Students and Teachers achievement should be promoted on all the platform. Students should be incentives for their achievement.
15. Faculty information should be updated on college website with all the achievements. All the achievements must be forwarded to IQAC by the concerned faculty members on every month by 22nd
16. It is to be required that IQAC meeting should be held on last working day of every month so that required proper preparation can be done for the next NAAC grading.

The meeting ended with a vote of thanks.

Coordinator

Chairperson